

KENTUCKY LICENSING BOARD OF HEARING INSTRUMENT SPECIALISTS  
BOARD MEETING MINUTES

October 12, 2018  
1:30 p.m.

A regular board meeting of the Kentucky Licensing Board for Specialists in Hearing Instruments was held at the Department of Professional Licensing located at 911 Leawood Drive in Frankfort, KY.

**BOARD MEMBERS PRESENT**

Michael Stone  
Deanna Frazier  
Faron Blakeman  
Tobie Brown  
Lisa Nelson Brown

**DPL STAFF**

Aubrey Vaughan, Board Administrator

**OFFICE OF THE ATTORNEY GENERAL**

Carson Kerr, Office of Legal Services

**BOARD MEMBERS ABSENT**

Travis Corder  
Arun Gadre  
Michael Hoagland  
Gregory Thompson

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**CALL TO ORDER**

Mr. Stone called the meeting to order at 1:38 p.m.

**APPROVAL OF MINUTES**

The minutes from the August 9, 2018 meeting were reviewed. Ms. Frazier made a motion to approve the August minutes. Mr. Blakeman seconded the motion. The motion carried unanimously.

**FINANCIAL REPORT**

The financial reports for August and September were reviewed.

**DPL REPORT**

Ms. Vaughan updated the Board that she has taken over the administration of the Board from Ms. Megan Woodson. She also notified the Board that renewal notices have gone out to all licensees, so online renewals are coming in for the Board's review.

**BOARD ATTORNEY REPORT**

Mr. Kerr had no updates for the Board.

**OLD BUSINESS**

The Legislative Review Committee had nothing new to report. It will continue to review regulations and the drafted amendments for future discussion.

The Board briefly discussed over-the counter sales. Mr. Stone explained there will not be any significant updates on this issue until the FDA acts. At this time, FDA is still formulating regulations.

Finally, the Board discussed issuing the Request for Proposal (RFP) for hiring an investigator. Ms. Vaughan discussed the next step is having the Fiscal Department to issue this RFP, which she has instructed, and on which she will keep the Board updated.

### **NEW BUSINESS**

The Board discussed the Applications Committee and how the Department could scan applications to them in advance of meetings to save time. The Board appointed Travis Corder to the Applications Committee.

Next, the Board reviewed with Mr. Kerr the contract renewal with IHS regarding the ILE exam. Mr. Blakeman made a motion to renew the contract with IHS. Ms. Tobie Brown seconded. The motion carried unanimously.

The Board then discussed an upcoming Administrative Hearing Officer and Participant Training Course offered by the Kentucky Attorney General's office.

Finally, the Board set next year's meeting and exam dates, including adding an additional exam. The Board plans to meet April 11, June 20, August 8, October 18, and December 12, 2019. The Board plans to offer exams on April 12, June 21, August 9, and December 13, 2019.

### **COMPLAINTS**

The Complaints Committee made the following recommendations:

2017-08 – Mr. Stone made a motion to dismiss this complaint. Ms. Frazier seconded the motion. The motion carried unanimously.

2017-09 – Mr. Stone made a motion to dismiss this complaint. Ms. Frazier seconded the motion. The motion carried unanimously.

2018HIS00002 – Ongoing.

2018INV – Ongoing. Ms. Vaughan will send Ms. Tobie Brown follow up information on this file.

### **APPLICATIONS**

All apprentice permit and license applications were reviewed. Ms. Nelson Brown made a motion to approve all but two apprentice and license applications which were deferred. Ms. Tobie Brown seconded. The motion carried unanimously.

The Board reviewed all renewal applications, all were deferred.

### **APPROVAL OF TRAVEL & PER DIEM**

Ms. Tobie Brown made a motion to approve travel and per diem expenses. Ms. Frazier seconded. The motion carried unanimously.

### **NEXT MEETING**

The next meeting is scheduled for December 13, 2018 at 1:30 p.m. at the Board office. Committees will meet at 12:30 p.m., with the regular meeting of the Board beginning at 1:30 p.m. The next exams are scheduled for December 14, 2018 at the Kentucky Transportation Cabinet at 8:30 a.m.

**ADJOURNMENT**

Having no further business before the Board, Mr. Stone made the motion that the meeting be adjourned at 3:32 p.m. Ms. Nelson Brown seconded the motion. The motion carried unanimously.

Minutes prepared by Aubrey Vaughan  
October 17, 2018