

KENTUCKY LICENSING BOARD OF HEARING INSTRUMENT SPECIALISTS  
SPECIAL BOARD MEETING MINUTES

October 10, 2023  
10:30 a.m.

A special board meeting of the Kentucky Licensing Board for Specialists in Hearing Instruments was hosted by the Department of Professional Licensing in Frankfort, KY.

**BOARD MEMBERS PRESENT**

Teresa Somody  
Lisa Nelson Brown  
Anthony Milliano  
David Kimbel  
Charles Chapman  
Allison Cummins-Caruso

**DPL STAFF**

Jamar Carter, Executive Staff Advisor  
Chelsey Moye, Board Administrator  
Courtney Cook, Fiscal Section Supervisor  
Kristen Lawson, DPL Commissioner

**BOARD MEMBERS ABSENT**

Arun Gadre  
Larry Brown  
Steven Clark

**OTHERS**

Clay Patrick, Office of Legal Services

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**CALL TO ORDER**

Chairman Kimbel called the meeting to order at 10:31am.

**APPROVAL OF MINUTES**

The board minutes and complaints committee minutes from June 8, 2023, meetings were reviewed. Ms. Nelson-Brown motioned to approve the minutes. Ms. Somody seconded the motion and the motion carried.

**FINANCIAL REPORT**

The financial reports for June, July, August, September 2023 were reviewed.

**DPL REPORT**

No update from DPL at this time.

**BOARD ATTORNEY REPORT**

Mr. Patrick advised there was no update at this time.

**OLD BUSINESS**

Board Administrator presented the renewal letter that was sent out to all licensees, via email, as a reminder of the requirements for renewal.

The board discussed moving the start time of meetings and state exam for the next upcoming meeting on August 10, 2023. The board will have complaint meetings at 10am and regular board meetings at 10:30am. Mr. Clark motion to accept the change to the start time of the board meeting and Mr. Brown seconded the motion. The motion carried.

## **NEW BUSINESS**

Board Administrator presented the renewal license report as requested for years 2022-2023.

The board discussed moving the start time of meetings and state exam for the next upcoming meeting on December 14, 2023. The board will have complaint meetings at 10am and regular board meetings at 10:30am. Ms. Cummins-Carusio made a motion to accept the change to the start time of the board meeting and Mr. Milliano seconded the motion. The motion carried.

The board recommended the audiometer on hand be calibrated. Mr. Kimbel gave Gordon Stowe and Audiometric Services as two places to contact. Mr. Kimble approved to send up invoice to the fiscal department for the cheapest company out of the two mentioned to calibrate the audiometer. Board Administrator will contact both companies.

The board discussed IHS' new practical exam study guide they are starting to write. The board recommends IHS to make a more detailed study guide as the current guide they feel has been dumbed down and does not include what is asked. The board feels as though the exam is too hard and is considering options of how to overcome this current barrier in licensing.

The board discussed the new update on EServices regarding CEU. The board would like for a mass email to be sent to all licensees giving the update. Mr. Milliano made a motion for an email to be sent to all licensees regarding the EServices update and Ms. Cummins-Carusio seconded the motion. The motion carried.

The board discussed the dates and start times of 2024 meetings and state exams. The board agreed on the second Thursday of every other month with complaints meeting at 10:00am, board meeting to follow at 10:30am, and state exams at 1:00pm. Ms. Nelson-Brown made a motion to accept the meeting dates and times for 2024 and Mr. Milliano seconded the motion. The motion carried.

## **COMPLAINTS**

- 2023HIS00003- Motion to dismiss

The complaints committee made a motion to accept the dismissal of the complaints and Ms. Somody seconded the motion. The motion carried. Mr. Patrick will draft the dismissal letters to be sent out to the parties.

## **APPLICATIONS**

The Applications Committee brought to the board the motion to ratify the following approvals:

- 8 Apprentice Application - approvals for permits
- 3 Individual Application - approvals to sit for the state board exam
- 0 Individual Application - approvals to be registered for the ILE and also sit for the state board exam
- 5 Renewal Application – approvals for licensed to be renewed

- 2 CEU Application – approvals

Ms. Nelson-Brown made a motion to accept the approvals. Mr. Chapman seconded the motion and it carried.

### **APPROVAL OF TRAVEL & PER DIEM**

Mr. Milliano motioned to approve per diem expenses for August meeting and today's meeting. Ms. Nelson-Brown seconded the motion, and the motion carried.

### **NEXT MEETING**

The next board meeting is scheduled for December 14, 2023, at 10:30am, with the state board exam at 1pm.

### **ADJOURNMENT**

Mr. Chapman made a motion to adjourn the meeting at 11:09am. Mr. Milliano seconded the motion and it carried.

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**David Kimbel, Chair**